

# F.E.E.E. Grant Rubric

Area	Total points	1/2 points	0 points	Points
<b>Cover Sheet</b> & <b>Narrative</b> 20 Points	Legibly filled in, dated, all areas completed, signed and commented on by Principal.  Legibly filled in, <b>clearly</b> defines purpose of grant, reason for applying, direct connection to curriculum.	Not legibly filled in, done in pencil, some areas not filled in, signed by Principal.  Legibly filled in, only a brief idea of the purpose of the grant which appears to have been done very quickly for the purpose of applying on time.	Not signed by Principal.  Request is purely for materials, supplies, technology not funded through the regular budget process.	
<b>Budget</b> * 15 Points	Clear breakdown of budget items. <b>Exact</b> cost(s) & names of <b>vendors</b> where pieces of the grant which be purchased. Although the inclusion of stipend expenses in the grant is discouraged, no stipend can exceed 10% of the total request. If project requires more money than the maximum allowable amount, applicant defines <b>definitively</b> where remainder of the funding will come from.	Budget is clear to understand but appears to have line items represented by rounded off numbers for a "guesstimate" of costs. Although the inclusion of stipend expenses in the grant is discouraged, no stipend can exceed 10% of the total request. If grant is over maximum amount allowed, applicant suggests where other funding <b>might</b> be obtained.	Budget is over the maximum amount of the grant.  Stipend(s) exceeds 10% of total grant.	
<b>Reproducible Project</b> 25 Points	Applicant clearly states how this grant could be used by other members of a department or grade level in their school.	Applicant states generically how this grant might be a model for use in other classrooms/buildings.	Grant is for one classroom with no explanation of how other teachers could view the project and use it as a model for future grant applications.	
<b># of Students Impacted</b> 25 Points	There is a definitive number of students impacted within a course, grade, classroom.	There is a guess as to the number of students who will benefit by the success of the grant being funded.	Applicant does not indicate the number of students who will benefit (access) the materials or hardware brought in under the grant.	
<b>Continuation of Concept in Future Years</b> 15 Points	Components of the grant are not consumables and/or not a one time project with an ending at the close of the school year.	Components of the grant are consumables and/or a one time project which no longer exists at the close of the grant but is a strong curriculum support project.	Grant indicates components of the grant are consumables and fall into the category of a one time project with no existence past the end of the grant cycle.	

\* If technology is a part of the grant, indication that it has been run by the Technology Department to guarantee that it will work under current building networks and/or computer systems in place. Additional points may be awarded for proposals that are highly:  
 •innovative •creative •cost effective (large impact for amount of grant).